



## Unfield Trip Frequently Asked Questions

### **Q: What makes a field trip an Unfield Trip?**

**A:** The Scott Family Amazeum adds a twist to the traditional school visit. We call it the Unfield Trip! The Unfield Trip provides unique resources to empower teachers and inspire learning before, during, and after the visit. In the museum and virtually, our skilled educators will spark curiosity, and the discovery will naturally continue back in the classroom. The Amazeum has developed specific elements to enhance the discovery process during an Unfield Trip. The Amazeum welcomes students from all educational settings! We encourage teachers and students from all backgrounds, abilities, and schools to join us for an Unfield Trip.

### **Q: What is a virtual Unfield Trip?**

**A:** There are several ways to experience the virtual Unfield Trip:

- **Discover:** Discover a curated collection of new activities and resources for pre-K through 8th grade students that correlate with Arkansas' Next Generation Science Standards. Discover virtual Unfield Trips feature Amazeum exhibits and a literature connection.
- **Connect:** Connect takes the Discover experience to the next level with an Amazeum team member to support your class. Connect with an Amazeum team member through a video call after you and your students engage with our Discover virtual resources to level up the learning.
- **Explore:** Explore Amazeum-style hands-on learning in your own classroom with an Explore Unfield Trip experience! Choose one of three experiences - [Paper Circuits](#), [Ice Balloons](#), or [Float Trip](#) - and recreate the experience from the 3M Tinkering Hub, Hershey's Lab, and Energizer Weather and Nature area in your classroom or home.

### **Q: How do I reserve a virtual Unfield Trip?**

**A:** There is no reservation required for a Discover Virtual Unfield Trip. [Click here](#) and complete a short form to receive these resources.

You can make a Connect or Explore Unfield Trip reservation by calling 479-696-9280 ext. 204, Monday through Friday, 8:00 am - 4:00 pm. Or email our Reservations Specialist at [reservations@amazeum.org](mailto:reservations@amazeum.org). Your reservation is NOT complete until an Amazeum representative emails you a confirmation letter.

## Unfield Trip Visits

### Frequently Asked Questions

#### **Q: How much does a virtual Unfield Trip cost?**

**A:** There are 3 options you can choose from: Discover, Connect and Explore.

- **Discover**
  - Available at no cost thanks to the Walmart Foundation
- **Connect**
  - Benton and Washington County students: available at no cost thanks to the Walmart Foundation
  - Students outside of Benton and Washington Counties: \$6 per student
- **Explore**
  - Benton and Washington County students: Classroom Supply Kit — \$25 | Registration fee covered by Walmart Foundation
  - Students outside of Benton and Washington Counties: Classroom Supply Kit — \$75 | Registration — \$6 per student

#### **Q: Can you tell me more about Connect Unfield Trips?**

**A:** Yes! After your class has watched the exhibit video and completed the activity from the Discover resources, reserve a time for a video call from an Amazeum team member. You will reserve a time for a test call a day ahead of your classroom call to work through any technical issues. You will work with the Amazeum team ahead of time to determine what kind of call would be most beneficial for your class. This call will be between 15-30 minutes and can be an ask the expert time about the Amazeum exhibit or activity, help facilitating the activity, or a time for students to share about their experience doing the activity with the Amazeum.

#### **Q: Are you still offering onsite Unfield Trips?**

**A:** Yes! We are still offering in-person Unfield Trips with limited capacity and new requirements. Unfield Trips can be reserved within one of the three time blocks (M: 12:00-2:00pm or 3:00-5:00pm; W-F: 9:00-11:00am, 12:00-2:00pm, or 3:00-5:00pm). Face coverings are required for all guests 10 and up and are recommended for guests 2-9. The Amazeum's health and safety requirements apply during Unfield Trips. Click [here](#) to review the requirements.

#### **Q: Will capacity be limited during an Unfield Trip?**

**A:** Unfield Trips will have a limited capacity to allow space for guests and Amazeum team to physically distance and play 6 feet apart.

#### **Q: Will face coverings be required for Unfield Trips?**

**A:** Yes! Face coverings are required for all members and guests ages 10 and older inside and outside the building, and encouraged for children between the ages of 2 and 9. Face coverings are not required for children under 2. Amazeum team is required to wear masks.

#### **Q: What if I don't have a face covering or mask?**

**A:** Guests without face coverings who wish to enter the Amazeum can purchase a mask in the museum's store Curiosity Corner during regular hours, or a disposable mask will be provided at no cost. Entry to the museum is prohibited without a face covering.

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**Q: Will there be any health screenings i.e. temperature checks, pre-entrance questionnaires, etc.?**

**A:** The Amazeum will not be checking the temperature of members and guests entering the museum. When reserving tickets online, all guests will be asked to confirm that no one in their group is experiencing COVID-19 symptoms – fever, cough, difficulty breathing, sore throat or loss of taste or smell or have knowingly been exposed to someone with COVID-19 in the past 14 days. Guests will be prompted again upon arrival to the Amazeum and anyone experiencing symptoms will be asked to return on another day. Guests will be asked to provide contact information for at least one person in their group. This information will be used to follow-up with guests should the need arise for contact tracing.

### MAKING PAYMENTS

**Q: Are adults attending the Unfield Trip required to pay? Do teachers have to pay admission?**

**A:** The required adults (see 5<sup>th</sup> Q&A for ratios under Making Reservations) will receive complimentary admission. Adults in the group can be parents or school staff members, such as teachers. For **example**, a school bringing 30 students should also bring 3 adults. These required 3 adults (which could be a teacher and 2 parents) will receive complimentary admission. Because of limited capacity, only the required number of chaperones are allowed to attend an Unfield Trip.

**Q: What is the discounted Unfield Trip group rate?**

**A:** Groups of 20 or more paying guests receive a discounted admission rate of \$6 per person (sales tax inclusive).

**Q: Are adults and chaperones different and who pays?**

**A:** Adults and chaperones are parents and teachers who are responsible for a group of students on an Unfield Trip. The lead teacher is responsible for assigning which adults are required and which ones need to pay. Required adults receive complimentary admission within a 1:10 adult to child ratio for 1st grade and up and a 1:5 adult to child ratio for Pre-K and Kindergarten.

**Q: How do we make payments?**

**A:** We accept the following forms of payment: credit card, cash, check, or purchase order. We require one payment be made for the entire group. It is highly recommended that you make your payment before the Unfield Trip over the phone.

**Q: When is final payment due?**

**A:** We do not require a deposit for your Unfield Trip visit. Payment is expected in full upon arrival. The total amount due is based upon your final attendance number on the day of your visit. Please have a final count of students and adults when making your payment. All payment should be gathered prior to arriving so that one transaction can be made upon arrival.

**Q: Is it okay if a parent chaperone brings a sibling of the student attending the field trip?**

**A:** Due to the limited number of guests allowed in the facility, siblings and any additional adults who are not required chaperones, won't be allowed to join at this time.

## Unfield Trip Visits

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#### ON THE DAY OF YOUR VISIT

##### **Q: Where should we park?**

**A:** If your group is traveling by car or van, you are welcome to park in our lot. Buses and oversized vehicles should park at Orchards Park located across the street at 1100 NE John Deshields Blvd., after dropping off students curbside on the north side of the building.

##### **Q: When should we arrive?**

**A:** Schools may schedule arrival times during normal Amazeum operating days and hours (9:00 -11:00 am -except Mondays-, 12:00 -2:00 pm, or 3:00-5:00 pm). Please arrive 10-15 minutes prior to your planned arrival time to allow time for check in, payment, and orientation.

##### **Q: What happens when we arrive?**

**A:** Upon arrival, an Amazeum team member will greet you curbside. Please hold students on the bus until the Amazeum team member has given further directions. Only the chaperones will come off the bus for a quick orientation to explain the 4 key points, discuss the agenda, and designate adults to share the 4 key points with students on the bus. Students will then unload and get into groups before starting the Unfield Trip experience.

##### **Q: What are the 4 Key Points?**

**A:** The 4 Key Points are the Amazeum's Unfield Trip guidelines. They will be shared with adults and students during the Unfield Trip orientation.

1. **Stay Together, Play Together:** Chaperones must supervise their groups at all times and are responsible for maintaining physical distance from other groups and guests.
2. **Gentle Touch:** Use a gentle touch on exhibits and share with other guests. We want to keep this a safe and fun experience for all, so please help us stay open by washing your hands, wearing your mask, and staying 6 feet apart from other groups while playing.
3. **Look For Us:** Please ask Amazeum team members to help deepen your experience! This is not a guided tour. You are free to move at your own pace.
4. **Certain Areas Are Unavailable:** The Hershey's Lab is not available for Unfield Trip reservations currently, and is only for use by general admission. There are clearly marked early learner spaces that are only for families to use. The Tinkering Hub allows 10 people at a time.

##### **Q: How long should we plan to stay?**

**A:** You will reserve your Unfield Trip during one of our 2-hour time blocks.

##### **Q: What are our lunch options?**

**A:** The Amazeum is not allowing lunch on campus at this time. We suggest eating at Orchard's Park nearby.

## Unfield Trip Visits

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#### **Q: What do we do when we are ready to leave?**

**A:** Towards the end of your scheduled Unfield Trip time, please gather your students outside. We ask that the lobby and hallways inside are not used as grouping or meeting areas so that we can maintain physical distancing requirements. Once outside, you can safely get a headcount of your group.

### **MAKING RESERVATIONS**

#### **Q: Do I need a reservation to receive the discounted rate?**

**A:** Yes. In order to receive the discounted group rate and full Unfield Trip experience, a reservation must be made at least two weeks in advance of your school's visit date.

#### **Q: How do I make my Unfield Trip reservation?**

**A:** You can make an Unfield Trip reservation by calling 479-696-9280 ext. 204, Monday through Friday, 8:00 am - 4:00 pm. Or email our Reservations Specialist at [reservations@amazeum.org](mailto:reservations@amazeum.org). Your reservation is NOT complete until an Amazeum representative emails you a confirmation letter.

#### **Q: How many people constitute a group?**

**A:** We require 20 or more paying people to qualify for an Unfield Trip group rate.

#### **Q: Is there a limit to how many people I can bring in my group?**

**A:** In order to maintain a positive discovery environment, the Amazeum limits the number of adults and students reserving during the same time span. This will allow both our general admission guests and Unfield Trip students to have full access to the exhibit galleries.

#### **Q: How many adults are required?**

**A:** We require that Unfield Trips have a ratio of 1 adult per 10 children 6 years and older (1st grade and up); and 1 adult per 5 children under 6 years (kindergarten and younger). Adult chaperones are required to be 18 years and older. Adult chaperones can be parents or school staff members such as teachers.

#### **Q: How do I qualify for sponsored admission?**

**A:** The Walmart Foundation has generously funded the Unfield Trip program for students in Benton and Washington counties during the 2020-2021 school year. This funding covers the cost of Unfield Trip admission fees for students attending public, private, charter, parochial, Montessori, virtual schools, preschools, or homeschool students in these counties. When you reserve your Unfield Trip visit, be sure to mention that your school is located in Benton or Washington County. Funding is limited and is allotted on a first come, first served basis.

#### **Q: What if I need to make changes to my reservation?**

**A:** You may make any necessary changes to your reservation by calling 479-696-9280 ext. 204, Monday through Friday, 8:00 am - 4:00 pm or emailing our Reservations Specialist at [reservations@amazeum.org](mailto:reservations@amazeum.org). If you need to make changes the day of your visit, you can do so when you check in at the admissions kiosk. You will be asked for a final count of adults and students.

#### **Q: Will I receive a confirmation for my group visit reservation?**

**A:** An Amazeum representative will contact you to confirm your visit. After you make the reservation, you will receive an email confirmation.

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Scott Family Amazeum Unfield Trips made possible by grant from the Walmart Foundation.

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#### **Q: What if my group has to cancel due to inclement weather?**

**A:** The group leader should call 479-696-9280, to notify Amazeum staff of any delays, cancellations or the need to reschedule your Unfield Trip visit. Press 9 in order to skip the greeting to speak with an Amazeum team member.

#### **Q: What if I need to cancel my Unfield Trip visit?**

**A:** If you cannot make your reserved date, please cancel at least 14 days in advance. Submit cancellations to our Reservation Specialist via phone at 479-696-9280 ext. 204 or email. Please include your contact information, organization name, and the date of group visit you are canceling. If you cancel within 14 days of your visit, the Amazeum reserves the right to charge a \$25 cancellation fee. No call/no shows may be unable to reschedule with Amazeum for a full year.

### PREPARING FOR YOUR VISIT

#### **Q: What resources are available to help me prepare for my Unfield Trip?**

**A:** The [Amazeum website](#) features a section of educational resources created to help you prepare for your Unfield Trip. The resources are grouped into grade levels (PreK, K-1, 2-3, 4-6, and 7&up) and include a parent letter, map of the Amazeum, pre- and post- activities, connections to learning standards, and grade level guides. We are always working on more ways to connect Unfield Trips to the classroom!

### MUSEUM EXHIBITS AND AREAS

#### **Q: Which exhibits should we visit?**

**A:** There is a lot to see and do at the Amazeum. This may mean everyone in your group might not be able to see and do everything during this one visit. Amazeum team and volunteers are stationed throughout the museum to help you get the most out of your experience.

- The Emerging Explorers areas (including Studio Grow) are reserved for our youngest visitors, under 2 years old.
- The Tinkering Hub is recommended for guests in 2<sup>nd</sup> grade and up. There is a 10-person limit in this area.

#### **Q: Will students get wet in Water Amazements?**

**A:** Yes! If your group is planning on visiting Nature Valley Water Amazements you will get wet. A towel, in addition to a change of clothes and/or shoes, is encouraged. There is a family restroom available at Water Amazements for changing.